

Data protection

SUBJECT ACCESS REQUEST FORM – Lockton Companies

Please provide the following details about yourself:

Full name

Date of Birth

Address

Tel no.

Email

Please describe the information you seek together with any other relevant information to help us identify the information you require. This may include time frames, dates, names, types of documents, file numbers, or any other detailed information to help us locate your personal data.

ALL APPLICANTS MUST COMPLETE THE FOLLOWING SECTION:

I confirm that the information given on this application form to Lockton Companies is true, and I understand that Lockton Companies may need more information to confirm my identity and to locate the information that I am requesting.

Signature:		Date:	
Please return the completed form to: Compliance Counsel/Chief Privacy Officer Lockton Companies 444 W 47 th Street, Suite 900 Kansas City, MO 64112 with the following documents: <ul style="list-style-type: none">• Evidence of your identity (passport/driving license)• Proof of address (three months utility bills)			

Disclaimer: While Lockton Companies must respond to your request for information within 28 days (for GDPR-related data requests) or 45 days (for CCPA-related data requests), please note this time period does not commence until all of the required information to process the relevant data subject request has been received from you.

We may contact you for additional information if the scope of your request is unclear or does not provide sufficient information for us to conduct a search. We will begin processing your access request as soon as we have verified your identity and have all the information we need to locate your personal data.